

# BOOTH SPACE REGISTRATION



**When: Friday, May 29, 2026 5:30 – 8:00 p.m.**

(Set up opens at 4:00 p.m. with access to West Main Street only. All vehicles must be moved off of West Main Street by 5:15 p.m. Parking is available on the east side of the Annex.)

**Where: On the Square, West Main Street  
Historic Downtown Albion, IN 46701**

**NO DUPLICATES. APPLICATIONS WILL BE SUBMITTED FIRST COME, FIRST SERVED.**

NAME OF ORGANIZATION/BUSINESS \_\_\_\_\_

CONTACT/NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY, STATE, ZIP \_\_\_\_\_

MOBILE PHONE (      ) \_\_\_\_\_ EMAIL \_\_\_\_\_

What will you be exhibiting or selling? \_\_\_\_\_

(All vehicles must be moved from the closed street to another parking location by 5:15 p.m. Booths open 5:30-8:00 p.m.)

**FEES: \$25 per booth \_\_\_\_\_ (Tables, canopies, chairs, electricity, water, etc. are not provided. You may bring your own. May checks payable to: Albion STAR team.)**

**Attach a Certificate of Insurance, or sign this WAIVER OF LIABILITY:**

I \_\_\_\_\_, willingly participate in The Albion STAR Team's special event held at the Historic Courthouse Square in downtown Albion, Indiana. In consideration of the opportunity to participate in The Albion STAR Team's special event:

- a) I will not hold the staff, board of directors, or volunteers of The Albion STAR Team and Town of Albion responsible for any injury, which should occur to myself, and all others assisting me as a booth participant, that is not due to the negligence of said staff, board of directors, or volunteers. I understand that the staff, board of directors, and volunteers of The Albion STAR Team and Town of Albion will do everything in their power to prevent such injury.
- b) In addition, I agree to hold harmless The Albion STAR Team and Town of Albion from any damages, injuries of any kind or character incurred by any member of the public caused by any product sold by me.

**Terms and Conditions:**

- The Albion STAR Team reserves the right to ask booth participants to remove items not appropriate for sale or any inappropriate decorations.
- State taxes, if applicable, are the responsibility of the booth participant.
- All items that are sold must be listed/identified on the application submitted.
- Booth participants are responsible for the removal of all materials in their booth, including decorations and trash.
- Booth areas must be left in the same condition as at arrival. Any participant not complying with this rule may not be invited/accepted to return at future events.

**Mail form, signed agreement, insurance certificate (if applicable), and payment to:**

**Albion STAR Team  
c/o Lori Gagen  
PO Box 11  
Albion, IN 46701**

\_\_\_\_\_  
Signature

Questions? Contact Kayla Traylor at 260-927-3851.