



**Super
Town of
Albion
Revitalization
Team**

www.albionstarteam.org

A member of OCRA's Downtown Affiliate Network,
associated with Indiana Main Street

Monday, March 27, 2023
6 pm

Meeting Minutes

Meeting minutes prepared and submitted by Lori Gagen on May 2, 2023. Gary Gatman arrived late.

Call to Order

The Albion S.T.A.R. Team meeting was called to order by President Steve Hook.

April/May/June Meeting Minutes

Approval of the minutes of the January 30, 2023 meeting were tabled.

Treasurer's Report

Approval of the Treasurer's Report was tabled, as the reports were incomplete. Lori Gagen provided some brief updates on finances. The bank balance as of 3/31/23 is \$ 15,588.78, which includes a recent \$5,000 gift from Michael Frazee in honor of his father, attorney Charles Frazee (RIP), for the Gazebo repair fund.

Volunteer Hours

Steve passed around the sheet to record volunteer hours.

Cut Necessary Checks

Tabled.

Sub-Committee Reports and Projects

Organization

- **2023 Operating Budget:** Steve will send a digital copy of the 2023 budget to Lori to post on the website.
- **DLGF E-1 report on Indiana Gateway:** Steve indicated this report is to be filed within 60 days of the close of the business year, which for STAR Team is 12/31. He will get with Mary Ann to get this report filed ASAP.

Project Design

- **Mr. Noble:** Steve will get with Matt Young again to get the bison moved into place in the pocket park.
- **Mural:** No updates.
- **Pocket Park:** Planters will be planted in late May or June; bison to be placed ASAP. Lori reported Yoder Fence will be installing a new vinyl privacy fence in place of the rusted chainlink this spring. That has been confirmed. Kayla Traylor inquired about being able to add a “blessings box” in the park, which all agreed would be fine. She inquired about someone to decorate it and it was recommended she reach out to Abby Mault, art teacher at Central Noble.
- **Gazebo:** Dawn reported that she is gathering quotes and information for the project.
- **Flowers:** Lori reported that Chris Magnuson had reached out and said flowers were ordered from Doc’s. Flowers will need to be purchased for the pocket park and alley planters.
- **Farmer’s Market:** Kayla was present and said the first market will be held on Memorial Day. After polling on Facebook, the dates and times for summer 2023 will be on Mondays from 3-7 PM and on Saturdays from 9 AM – 1 PM. She shared details about where vendors will be able to set up, based in part on sun and shade options at different times. Kayla will hold a vendor meeting on April 29 at the Noble County Public Library in Albion and the Health Department will be present to help answer questions. She will also be sure to submit a special event application to the town. Lori will help Kayla finalize all application forms, will have the Health Dept review as well, and will help promote the market. New signs will be ordered as well. Lori was asked to make sure to order the signs from a Noble County small business. She plans to order them from Affordable Signs in Kendallville.

Promotion

- **NoblePalooza:** Mary Ann reported the event was very well attended. Parking was an issue. Lori said planners will be debriefing and working to improve the event, which is likely to return in March 2024.
- **Event Planning for 2023:**
 - June Summer Kickoff/Car Show/Life-size Games – Steve will be sending out the letter for Albionopoly since it has been decided to move it from the end of July to the Summer Kickoff. Lori is working to confirm having the Cornhole Tournament with Doug Ebey. Plans include having vendors and a cash bar as well. An event form will need to be submitted soon. Lori will work with Mary Ann to do that.
 - June Kiddie Games during Chain O’Lakes Festival – no updates.
 - June Chain O’ Lakes Festival Parade entry – no updates.
 - Albion Town Fireworks – no updates.
 - July Albionopoly event – Event is being moved to Summer Kickoff in June.
 - September Central Noble School Day of Caring – no updates.
 - September Fall Celebration – no updates.
 - October Scare on the Square/Live Clue Game – no updates.
 - December Christmas in the Village event – no updates.
- **Economic Development:** Gary Gatman reported that he and his wife, Pattie, have been talking about pulling together a Small Business Saturday promotion with downtown businesses for the weekend of Thanksgiving. Pattie and he will work on this.

New Business

- Police Booth decorations – The consensus of those present is that having to get the key from a private home is not ideal. Lori suggested seeing if the town might allow the EDC office to keep a key so that people can more easily come and go to retrieve and return it.
- Flower watering schedules – Lori will work on this closer to time to water.

- Bylaw updates – Everett and Lori presented some updates. Everett suggested the team consider some definitions to help ensure not just anyone – or a group of people – can become members and ultimately vote themselves in to become a board and take over the mission. Lori said she will email out the draft of the updated language for further discussion at the next meeting.

Adjournment

A motion was made to adjourn and it was seconded. The motion carried.

Next Meeting

The next STAR Team meeting will be held at on April 29th at the Be Noble office in Albion.