



**Super  
Town of  
Albion  
Revitalization  
Team**

[www.albionstarteam.org](http://www.albionstarteam.org)

A member of OCRA's Downtown Affiliate Network,  
associated with Indiana Main Street

Monday, January 30, 2023  
6 pm

**Meeting Minutes**

Meeting minutes prepared and submitted by Gary Gatman on March 1, 2023.

**Board Members Present:** Steve Hook, Lori Gagen, Gary Gatman, Everett Newman, Mary Ann Troutner, Dawn Jones

**Call to Order**

The Albion S.T.A.R. Team meeting was called to order by President Steve Hook at 6:05 p.m.

**April/May/June Meeting Minutes**

Meeting minutes from the STAR Team's November meeting were reviewed. There was a motion to officially approve these meeting minutes. The motion was seconded and passed by unanimous vote. Meeting minutes were approved.

**Treasurer's Report**

Mary Ann (Treasurer) shared a financial update with the team. As the STAR Team begins 2023 planning, the current bank balance stands at \$10,333.06. There was a motion to accept the Treasurer's report and a second. The motion passed by unanimous vote.

**Volunteer Hours**

Steve and Lori both had volunteer hours to report and there was a reminder to everyone on the team to continue tracking and reporting volunteer hours as 2023 planning activities and events get underway.

**Cut Necessary Checks**

A check for Noblepalooza was approved and cut by the Treasurer. The check will cover booth expenses for the event and a contribution towards door prizes made available during the event.

## Sub-Committee Reports and Projects

### Organization

- **2023 Operating Budget:** The STAR Team 2023 budget was reviewed with planned expenses and revenue projected for 2023 STAR Team planned events. Revenue generated from 2023 events is projected to be \$3,990 and a contribution from the Town of Albion was projected at \$5,000 (as in recent years). With these revenue projections, the STAR Team will have a balance of \$19,323 to work with in 2023. Projected 2023 expenses for the STAR Team were \$14, 513.24 and planned expenses were reviewed line item by line item by the team. The projected balance at the end of 2023, based on the budget, is projected to be \$4,809.82. There was a motion to approve the budget a second. The motion was passed by unanimous vote.
- **IMS ODAN Report:** Steve filed the required report on the 14<sup>th</sup> and noted that the STAR Team was supported by 91 volunteers during 2022. This is a strong community commitment and efforts to continue expansion of the volunteer network will continue in 2023.

### Project Design

- **Farmer's Market:** Plans for 2023 were discussed. Based on best practices and last years' experience, the downtown farmer's market will begin the 17<sup>th</sup> of June which would tie this opening market into the Indiana Landmarks tour of Noble County. There was also discussion about planning other market dates so they coincide with other planned STAR Team downtown activities/events. This would likely bring more attention and traffic to the farmer's market.
- **Mr. Noble:** The bison is still a work in process but could be done and placed in the pocket park soon.

### Promotion

- **Event Planning:** The event schedule for 2023 was reviewed and discussed at length. Highlights of the discussion include:
  - Moving the Albionopoly event to June 2, 2023 to tie into the STAR Team's summer kickoff event. This means the kickoff event will now feature life size games, a corn hole tournament, a car cruise in, food vendors and the Albionopoly event.
  - The STAR Team will participate in the Chain O' Lakes Festival Parade on June 10, 2023.
  - The STAR Team will once again participate and support the Town's fireworks event on July 3, 2023.
  - The Fall Celebration is scheduled for September 16, 2023 and will include a car cruise in, cornhole tournament, food and other vendors, steam tractors, a scarecrow workshop, and music.
  - The STAR Team will once again work with Central Noble Schools to support their September Day of Caring event for students. Projects will be identified for student volunteers.
  - Scare on the Square is being scheduled for October 27, 2023. The event will include the live Clue Game, the very popular Trunk-or-Treat event for kids, face painting, the haunted school bus, and a fire truck for display. The library has expressed interest in bringing its Harry Potter event back downtown for the event and discussions are continuing as to how make this happen.
  - The STAR Team will participate in and support the Lights Parade held during the December 1, 2023 Christmas in the Village. The STAR Team will work with the local Chamber to determine what support is needed.

### **New Business**

- A discussion with the Town of Albion is planned around how to best coordinate decorations at the police booth. Logistics just need to be planned out and confirmed for 2023.
- Finishing touches on the organization's bylaws are in process and Everett agreed to complete one final review to ensure everything was in order. Bylaws should come back to the STAR Team for review and adoption very soon.

### **Adjournment**

A motion was made to adjourn and it was seconded. The motion carried.

### **Next Meeting**

The next STAR Team meeting will be held at on February 27, 2023 at 6PM at the Be Noble Office.