



**Super
Town of
Albion
Revitalization
Team**

www.albionstarteam.org

A member of OCRA's Downtown Affiliate Network,
associated with Indiana Main Street

Monday, April 25, 2022
6 pm

Meeting Minutes

Meeting minutes prepared and submitted by Gary Gatman on May 2, 2022.

Call to Order

The Albion S.T.A.R. Team meeting was called to order by President Steve Hook at 6:05 p.m.

Board Members Present: Steve Hook, Gary Gatman, Helen Newman, Everett Newman, Pattie Gatman, Kayla Traylor, Shelly McBride, Mary Ann Troutner, Emma Spink, Ann Kilgore, Stephanie Mast, Arian Gunder

March Meeting Minutes

Minutes were a bit late getting out for review and approval, so March minutes were tabled and will be reviewed along with April minutes at the May STAR team meeting.

Treasurer's Report

Mary Ann shared an update with the team. The current bank balance for the STAR Team stands at \$7,967.26. There was a motion to accept the Treasurer's report and a second. The motion passed by unanimous vote.

Volunteer Hours

Steve passed the volunteer hours spreadsheet around for review. There were a couple of new members at the meeting, so volunteer hour tracking was quickly reviewed with everyone. Topics included in this quick review included why volunteer hours are tracked and what kinds of volunteer hours we should be reporting on the spreadsheet.

Cut Necessary Checks

One check for expenses of \$44.14 was cut. Expenses were noted for domain name registration and for the NoblePalooza event. There was a motion to approve these expenses and a second. The motion passed by unanimous vote.

Sub-Committee Reports and Projects

Organization

- **IMS Workshop:** Steve participated in the “Embracing Change in your Main Street Community” workshop and will forward the presentation to all members of the STAR Team for their review and information. STAR Team members are encouraged to review the materials when Steve sends them.
- **Chain “O Lakes Festival Parade Participation:** There was interest in having a STAR Team entry in this year’s festival parade. A couple different options for a truck and trailer were discussed. The theme for this year’s festival and parade is “Courage to Start, Heart to Finish.”
- **Albion Fireworks:** This year’s fireworks will be on July 1 and the STAR Team has been asked if we can help the town with a couple of specific activities the night of the fireworks. After some discussion, the STAR team is planning to set up a table promoting main street events, help manage the bounce house to be provided by the Town of Albion, and possibly face painting.

Project Design

- **Farmer’s Market:** The downtown Farmer’s Market is being planned for Mondays and will run from 9AM to 2PM in the alley north of the courthouse. Directional signage and signage in general were discussed and it was agreed that we would quickly investigate getting signage that promotes and directs traffic to the Farmer’s Market. There was also a discussion about using an online signup process for vendors and it was agreed that this was the best option. Kayla reported that vendor discussions are moving forward with multiple local vendors.
- **Gazebo Repairs:** There was discussion about a copper roof to replace the worn-out roof that currently sits atop the gazebo. This could be more expensive than our budget can handle but Amy Leedy is reaching out to a contactor to get an idea of what this might cost. Other fund-raising options were discussed including bricks with the names of those making a donation for gazebo repairs.
- **Mural Repairs:** There was no real update on this, but it was noted that the mural continues to experience increased damage as its panels separate and the seams become more endangered. Given its location at the busiest intersection in Albion’s downtown, it was determined that this will be a priority for the next STAR Team meeting.
- **Pocket Park Update:** Steve made a formal presentation to the ARC of Noble County and they are preparing to make a donation to the pocket park that would support a picnic table affording access to individuals with a disability.

Promotion: (Mary Ann-Chair)

- **Event Planning:** The event schedule for 2022 was reviewed and discussed at length. Highlights of the discussion include:
 - June 3 Life Size Games: Planning is well underway and activities are being planned. Food truck options were discussed and will be explored, although with the event being soon there was fear that most food trucks may already be committed for this date. There was also a discussion about hosting a cornhole tournament that would run alongside the car show. The thought is that this could lead to a bigger cornhole tournament in the future (possibly as a fund raiser for the food bank).
 - June 8 Kiddie Games: Planning is well underway for these games as well. Multiple activities are being planned.
 - July 29 Albionopoly: There was discussion about the need to have other activities surrounding the event to draw people and teams. One concept was to have a “Party on the Patio” for those who just want to come downtown and be a part of the festivities.

- September 17 Fall Celebration/Scarecrow Seminar: Activities discussed included a possible return of the spelling bee, a pumpkin carving/painting competition, having a tractor show through a partnership, and kettle corn.
- October 28 Scare on the Square/Live Clue/Trunk-or-Treat, Coloring Activity – Activities will be planned after planning for more immediate events is completed.
- December 2 Christmas in the Village: Holiday festivities will be planned after more immediate events have been completed.

New Business

- One suggestion was to look for a downtown location for a Blessing Box. The box could be painted by art students at the school. The Blessing box would be a give/take box that would hold such items as toiletries, food, books, and other items as appropriate. Food pantry information could also be made available at this location.

Adjournment

A motion was made to adjourn and it was seconded. The motion carried.

Next Meeting

The next STAR Team meeting will be held at on Tuesday, May 31 at 6PM at El Mariachi Mexican Grill. This meeting has been postponed one day due to the Memorial Day holiday.