



**Super
Town of
Albion
Revitalization
Team**

www.albionstarteam.org

A member of OCRA's Downtown Affiliate Network,
associated with Indiana Main Street

Wednesday, July 24, 2024
5:30 pm

Meeting NOTES

NOTE: These meeting notes are provided in lieu of official meeting minutes. Although they capture the highlights of the meeting, they do not reflect the voting record.

June Meeting Minutes

Minutes were not provided for review.

Treasurer's Report

A financial statement was provided by Mary Ann and filed. Lori requested approval to transfer \$650 from general funds to the golf cart fund to put that balance back in the black after purchasing new batteries. Her request was approved. Lori requested up to \$200 to purchase a new water tank with hardware to make watering flowers easier. Her request was approved.

Volunteer Hours

Lori reminded board members to record their volunteer hours. A QR code is provided and there is a link on the website.

**Sub-Committee Reports and Projects
Organization**

- **Town of Albion Flowers** – Vicki Jellison attended the meeting on behalf of the Town of Albion to address the lack of clarity around responsibilities the STAR Team knowingly accepted when asked, at the time of Chris Magnuson's departure from the Chamber of Commerce and Albion Town Council, to take over watering duties. Lori had provided, in writing before this meeting, her findings of fact. They were shared with Vicki and Don Shultz. As a result of discussions with Vicki, the following items were confirmed and agreed to:
 - The collaboration to purchase and maintain flowers in downtown Albion includes the Town of Albion, Albion Chamber of Commerce, and Albion STAR Team.
 - The STAR Team is not responsible for ordering flowers for the large barrels. Town of Albion paid approximately \$1,300 for flowers planted in the large pots in 2024. Flowers planted in large pots in 2024 were not ordered by anyone; they were auto-filled based on precedence by Jason Becker and Countryscapes.
 - The STAR Team is not responsible for paying for the flowers for the large barrels.

- The STAR Team IS responsible for purchasing and maintaining flowers/plants around the fountain, alley(s), and pocket park(s). The Albion Chamber usually writes a check to the STAR Team to help cover these costs. It has been \$500 annually in the past.
- The STAR Team will continue to organize teams to water all flowers.
- The Town of Albion will advise the STAR Team if there is a need to consider greater financial liability for the large flower pots; the town also funds costs of replacing damaged pots.
- The STAR Team provides funding for the golf cart and all watering equipment, fertilizer, pesticides, as well as labor to plant, weed, discard, and maintain throughout the summer season.
- The Town of Albion Street Department collaborates with the STAR Team to determine when to pick up fall clean-up and when large pots can be removed at season end.
- **Board Vacancies** – A slate of nominees was set to include Evonne Taylor and Kayla Traylor. Lori will invite these individuals to attend the August meeting and a vote will be taken then.
- **Vision Statement** – Lori led a discussion to capture more ideas of what the organization’s vision statement should reflect. Comments included a sense of appreciation for community, history, historic preservation, a sense of community, a vibrant downtown, a gathering place. “Our history is the foundation for a thriving and prosperous community” was noted. Another noted that Albion is a gateway to natural resources; friendly and collaborative; a “destination”; provides for generational gatherings and is a center of government. A comment was noted about being a “one traffic light” town. Lori will work on a draft vision statement for board review.

Project Design

- **Mural at 100 S Orange** – Lori presented information from Brogan Outdoor advertising that Dan Brogan is willing to provide new vinyl representations of the mural from an image, but would need a local contractor to do the installation. Gary Gatman agreed to talk with Chris Maners to get his advice to help determine a path forward.
- **Bicentennial Park mural** – Steve Hook was able to get a detailed receipt from Tammy Luce indicating the exact sealant to be used to re-seal the mural. It is Artex Mfg. #216 exterior varnish. Mary Ann agreed to reach out to Paul Reyes to get a quote.
- **Solar lights** – With t strands of leftover solar lights available, Evonne Taylor agreed to see if building owners would allow installation on the facades and investigate options. She will follow up with Justin Diehm.

Promotion

- **Fall Celebration** – Evonne reported that Randy has lined up three musical guests to perform. Lori is working on the vendor applications and recruitment. She asked Mary Ann to set up a promotions committee meeting ASAP. A tentative date of August 12 at 5:30 p.m. was set.
- **Other** – The group briefly discussed plans for Scare on the Square and Christmas in the Village, though no official actions were taken.

The next meeting was scheduled for August 28 at 5:30 PM at the library in Albion.

- Lori Gagen