



## S.T.A.R. (Super Town of Albion Revitalization) Team Committee Meeting Minutes July 10, 2013

In attendance: Chris Magnuson, Kelly Tieman, Shelli Porter, Steve Hook, Vicki Jellison, Tammy Luce, and Mary Ann Troutner. Guests were Shae Kmicikewycz of Indiana Main Street Program, Ryan Shrack from Office of Community and Rural Affairs, and Ron Wentworth from Noble Enterprises, Inc. (old Whistle Stop building).

The meeting was called to order at 6:03 p.m. by Steve Hook. The meeting was held in the Cole Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN.

### Approval of June 12, 2013, Minutes

Steve asked the committee if there were any needed additions or corrections to the June 12, 2013, meeting minutes. Chris Magnuson made a motion to approve the June 12, 2013 minutes. Mary Ann Troutner seconded the motion. Motion carried.

### Treasurer's Expense/Revenue Report

Phyllis Herendeen was absent, but it was noted there are no monies to be reported.

### **OLD BUSINESS:**

#### Sub-committee Reports

**Projects/Design Sub-committee Report**— Shay Kmicikewycz from Indiana Main Street and Ryan Shrack from Office of Community and Rural Affairs gave out information to us to join the Indiana Main Street which provides technical help, training, resources and networking. This will be a great way to market our community. The Albion S.T.A.R. Team already has most of the requirements in place to join the program except few things like, a budget, checks and balance, and work plans to accomplish our mission, which the team will work on. Shay and Ryan also brought an application for the program. Steve Hook will fill out the application. Mary Ann Troutner made motion to fill out the application keeping in mind we have some things to work thru and Tammy Luce seconded the motion. Motion carried. This discussion with Shay also led to some discussion of a checks and balance needing to be done by a small group of people to be in compliance for if we are to ever be audited. This would cover the team and Treasure's position. A proposed team of treasurer and two members could then give this audit to Don Shultz for the Noble County Courthouse Preservation Society. Tammy Luce made motion to have an audit team and Mary Ann Troutner seconded the motion. Motion carried.

Chris Magnuson welcomed Ron Wentworth of Noble Enterprises, Inc. Ron came to request a facade grant for his building downtown (The old Whistle Stop Building). Ron explained some of the work on the building that he will be doing, not all will be through our facade grant. Chris Magnuson explained then how the grant then gets approved. Ron stated that he may need help with some labor. Mary Ann Troutner made motion to approve the

facade grant for Noble Enterprises, Inc. and Tammy Luce seconded the motion. Motion carried. Ron also expressed his gladness with the work that is being done downtown!

Chris Magnuson stated she has emailed Randy Sexton and received no response from him. Chris also noted that she sent a facade grant to Rick Sherck at the EDC Building and has not received anything back from him yet either. Chris also gave information that there have been changes made to the facade grant eligibility on June 24, 2013. Chris noted that the fountain is a bit behind schedule.

**Organization Sub-committee Report**—Steve Hook gave the update on the website design. He stated he is about two-thirds of the way done getting all of the information switched over to the website

Steve also noted that Carla Fiandt, Joy LeCount, and he attended the last of John Bry's seminars, Noble County Main Street – Promotional Development. Steve said they got a handout and took notes and gave Jon Bry his contact information to receive the grant monies for finishing all the requirements on the seminars. Vicki Jellison questioned if there were any other people that attended the meetings that were behind the scenes. S.T.A.R. members and Carla Fiandt were the only ones present. Vicki commented that we should send out a thank you to her for helping us get this grant money and for taking time out to attend with us. Shelli Porter and Chris Magnuson will send out letters.

**Promotion Sub-committee Report**— Mary Ann Troutner stated the Albion-opoly had a good turnout and thanked everyone for their help! Mary Ann also noted there were 6 teams that participated, Steve Kirkpatrick's team was the 3-time year winner, 30 squares purchased, and it was great weather! Reimbursements are to be paid to Shelli Porter in the amount of \$50.00 for Starbuck's (prizes given out). Mary Ann stated that the team made \$483.26 from this event! Mary Ann asked that we send a thank you to the Brastadon's for playing the national anthem, Shelli and Chris will take care of this. Steve Hook said he was going to send a letter thanking the sponsors. Shelli Porter noted also we need to send REMC a thank you for all the water bottles that were donated.

Vicki Jellison gave an update for the Veranda Visit event that will be taking place on Aug 2, 2013. Vicki noted that the posters were completed today and are going to each of the homeowner's, around town, and to go up on the 3 bulletin boards in the courthouse. Hours have been changed to 4 to 7pm to allow working people the opportunity to attend. Vicki and Joy will be meeting with the land-owners one last time on Monday to tie everything up. Tickets can be purchased through Unique Boutique, Albion New Era, the homeowners, and the banks in town. Steve Hook stated he will be putting this information on the website. Vicki said that there were very minimal costs for this event, basically just for publications.

July 25<sup>th</sup> for the Fire Department, Mary Ann Troutner, Steve Hook, and Shelli Porter will be present to man-power this event. We will provide sno-cones for this event. The Fire Department is paying for all of our supplies because they do not want us to charge for this event. The team decided on working from 12pm to 2:30pm. The Fire Department will be available until 5pm to help out.

**Economic Development Sub-committee Report**—Phyllis Herendeen – was absent and will bring any new information to the next meeting.

**Downtown Inventory** - Nothing to cover at this time.

**Volunteer Hours** -Steve Hook handed out volunteer sheets.

**NEW BUSINESS:**

Chris Magnuson noted she contacted Scott Pounds on the mural because some of the screws have come out and are now loose. Scott apparently was out of town and he just returned. Scott told Chris he would take care of that and Chris said she told Darlene that if new screws will be replaced, she would need to touch-up the paint because the screws are silver and that stands out.

Vicki Jellison noted that Bob Braley notified her and Beth Shellman that there were not any communications through the Kendallville News Sun of the S.T.A.R. events. Shelli Porter was pretty sure he was on all the emails of the minutes and new events, but will verify.

Adjournment

The committee adjourned at 7:58 p.m.

The next S.T.A.R. Team committee meeting will be held on Wednesday, August 14, 2013, at 6 p.m. in the Cole Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN.

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Shelli Porter, S.T.A.R. Secretary

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Steve Hook, S.T.A.R. President