



## S.T.A.R. (Super Town of Albion Revitalization) Team Committee Meeting Minutes August 14, 2013

In attendance: Joy LeCount, Chris Magnuson, Kelly Tieman, Shelli Porter, Steve Hook, Vicki Jellison, Phyllis Herendeen, and Beth Shellman.

The meeting was called to order at 6:00p.m. by Steve Hook. The meeting was held in the Cole Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN.

### Approval of July , 2013, Minutes

Steve asked the committee if there were any needed additions or corrections to the July 10, 2013, meeting minutes. Phyllis Herendeen made a motion to approve the July 10, 2013 minutes. Kelly Tieman seconded the motion. Motion carried.

### Treasurer's Expense/Revenue Report

Phyllis Herendeen handed out financial summary for team to review. Chris Magnuson made a motion to approve the treasurer's report. Kelly Tieman seconded motion. Motion carried.

### **OLD BUSINESS:**

#### Sub-committee Reports

**Projects/Design Sub-committee Report**— Tammy Luce was absent but Chris Magnuson said she talked to Randy Sexton again and he has his application for our grant. Chris noted she checked under the awning and it looked as though it will need some serious work. Chris also noted Tammy Luce has not turned her application in yet for her business. Rick Sherck has his application but has not turned it back in yet either. Ron Wentworth's grant was approved.

Chris also noted that the mural was repaired with 100 new screws. Darlene Bender was contacted to repaint the screws. Chris thinks maybe we should wait a couple months because of the weathering or at least through the winter.

**Organization Sub-committee Report**—Steve Hook gave the update on the website design. He stated he is about done. He only has about two more pages of information to put on and he will be caught up. Steve is looking for agenda for May 9<sup>th</sup>, 2012 but doesn't have a digital copy.

Steve also noted he was turning in the \$1000 grant we received for attending John Bry's seminars. Steve also noted, as far as he knows, there is no stipulation as to how this is to be used. Beth Shellman made a motion to put the \$1000 we received in to the façade grant. Kelly Tieman seconded motion. Motion carried.

Vicki Jellison wanted to make sure that the merchants are seeking US out for grants. Beth Shellman noted that the town doesn't advertise for this grant. Chris Magnuson expressed that she approached a couple of businesses on a labor basis but also noted that we wanted to help fix up their buildings. Chris also noted that we should have our brochures in all the businesses downtown, for merchants to get our information. She said even though the year is almost over, it is very important that we do this for next year. Joy LeCount thinks that we should have a decal of some sort for the businesses that do receive our assistance, for example "Star Team Project".

Steve started on the Main Street application. He included a copy of our by-laws and the copy that we have for The Courthouse Square Preservation Society. He also included the meeting minutes and agenda. He does not have the budget for application yet but our board has decided to create an Oversight Committee for 2014 to include this paperwork, which will be of two people of the S.T.A.R. Team and our treasurer and Don Shultz as the auditor from The Courthouse Preservation Society.

**Promotion Sub-committee Report**— Maryann was absent.

Joy LeCount gave the outcome for Veranda Visit that took place on Aug 2, 2013. Joy noted that we brought in \$260 and spent \$24.10 which gave an ending total of \$235.90 as profit. Joy stated that we all made it to the homes between the raindrops. She also stated that when talking with the home owners, they all learned something about their homes in preparation for this event. It was a very nice turnout!

July 25<sup>th</sup> for the Fire Department, MaryAnn Troutner, Steve Hook, and Shelli Porter were present to man-power this event. We provided sno-cones for this event. The Fire Department paid for all of our supplies because they didn't want us to charge for this event. The Team worked from 12pm to 2:30pm and Fire Department will have volunteers there from 2:30 till 5pm. Shelli read the thank you card that Phil Jacobs gave to the S.T.A.R. Team for helping out with this event.

Sept 5, 2013 Tailgate Market/Cruzin was pretty much taken care of. Shelli and Kelly dropped off flyers for the Cruz-in at the Legion's Car Show. Shelli will be taking more flyers to Black Pine Animal Sanctuary's Car Show to try to recruit vehicles for our Cruzin. Shelli and Kelly stated they will be in need of a couple volunteers at approximately 4:45pm. Steve Hook will be at our booth, Beth Shellman will be the emcee, Sharon Leitch will be helping with the raffle table, and Shelli & Kelly will be helping out amongst the vendors and helping at the raffle table. The Parts Store will be co-chairing the Cruzin and managing that. Shelli will be contacting Kevin Dribleblis to get Chamber books for the bags that will be for the first of 25 people to register with the S.T.A.R. booth. Also have waivers that will need to be filled out by merchants, vendors, and owners of the cars for the Cruzin. Sign will be going up on the corner the next week. Shelli asked team for names of people that had vehicles for the car show that she could contact. Shelli also noted that there will be a prize given to the most favorite vehicle.

**Economic Development Sub-committee Report**—Phyllis Herendeen – Phyllis stated we are just about ready to get our town on the historic register. We are on the October agenda. There was no charge for us to join but now there is a charge. Phyllis thinks we should make a donation for our designation.

**Downtown Inventory** - Nothing to cover at this time.

**Volunteer Hours** -Steve Hook handed out volunteer sheets.

**NEW BUSINESS:**

Beth Shellman talked briefly about the landscaping Phase 2 for the courthouse. Next year there will be 1,000 tulips going in to landscaping for one year and then they will be pulled out.

Talked briefly on the upcoming Nov. 2, 2013 S.T.A.R. Bazaar and December 6, 2013 Christmas in the Village Bazaar.

#### Adjournment

The committee adjourned at 7:17 p.m.

The next S.T.A.R. Team committee meeting will be held on Wednesday, September 11, 2013, at 6 p.m. in the Cole Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN.

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Shelli Porter, S.T.A.R. Secretary

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Steve Hook, S.T.A.R. President