



## S.T.A.R. (Super Town of Albion Revitalization) Team Committee Meeting Minutes April 11, 2013

In attendance: Chris Magnuson, Joy LeCount, Kelly Tieman, Phyllis Herendeen, Shelli Porter, Steve Hook, Vicki Jellison, Tammy Luce and Sherri Auld.

The meeting was called to order at 6:07 p.m. by Steve Hook. The meeting was held at the Albion Town Hall, 211 East Park Dr. Albion, IN.

### Approval of February 13, 2013, Minutes

Steve asked the committee if there were any needed additions or corrections to the February 13, 2013, meeting minutes. Beth Shellman made a motion to approve the Feb. 13th minutes as amended. Kelly Tieman seconded the motion. Motion carried.

### Treasurer's Expense/Revenue Report

Phyllis Herendeen gave the Treasurer's Report. Balance as of tonight is \$2,185.73. The Team has asked Phyllis to provide an actual written paper report going forward.

### **OLD BUSINESS:**

#### Sub-committee Reports

**Projects/Design Sub-committee Report**— Tammy Luce gave the update on the mural. Darlene will be finished by the established deadline. In appreciation for Darlene's good work, the STAR Team voted on giving her a bonus of \$1,100.00. Joy LeCount made a motion to approve. Chris Magnuson seconded the motion. Motion carried. A check will be given the night of the Gala Dinner.

Scott Pounds will be doing the mounting. During the day, Scott gave Beth Shellman the quote of \$711.00 using black trim or \$300 for white trim and LCI will be donating the labor costs. The Team voted for black trim since there is black coloring on the outside of the mural and that it is really hard to keep anything white downtown. STAR will be paying Scott Pounds \$711.00 for materials. Beth Shellman informed members she did ask again if there are provisions for allowing panels to be removed at a later time for repair if needed. Beth stated that Scott insures their work. A check will be given the night of the Gala Dinner. Beth also gave a letter of acceptance from Scott to be signed by both Steve Hook and Tammy Luce.

Chris Magnuson stated she will be getting a quote on April 14<sup>th</sup> for the cost of the plaque. She thinks it will be about \$250.00. Chris also wanted to know if we wanted a title on the plaque. The Team thought "Albion Circa 1900's – Darlene Bender", would be nice. At the bottom of the plaque will be placed "Mural Project Completed By- S.T.A.R. Team 2013." Chris will also be making sure 2 spots are blocked off for the unveiling of the mural.

**Organization Sub-committee Report**—Steve Hook submitted his receipts to Phyllis for work done on the website and fliers that will be going out with the Albion Town mailing. Beth Shellman made a motion for reimbursement to Steve Hook and Kelly Tieman seconded it. Motion carried. Steve will be printing more First Friday fliers so we may have extras on hand.

Steve noted that he and Kelly Tieman attended John Bry's Noble County Main Street Curriculum Training Course on Friday, March 22, 2013. He also pointed out there are three more seminars coming up. Steve collected volunteers for meetings.

**Promotion Sub-committee Report**—Mary Ann was absent, but Steve noted everything was covered at the Promotion meeting and is good to go.

May 3<sup>rd</sup> is the Gala Dinner. Joy LeCount was asking if she could borrow cupcake stands for center-pieces for the dinner. Phyllis had some and Chris Magnuson said to check with Sara Driblebliss. Joy also noted that there are two complimentary tickets going to Judge Lauer and guest. Chris made a motion to have four additional tickets purchased at \$120 for Darlene Bender and guest, Scott Pounds and guest for dinner. Kelly seconded the motion. Motion carried. Vicki Jellison noted she has money for 17 registered tickets and a \$240 donation to give to Phyllis.

A Craft Show will be held on Nov. 2nd at the Albion Library (lower level). Shelli Porter has been in contact with Sandy Peitree. The Library has voted to co-chair this event for a S.T.A.R. Team fundraiser. There's a \$10.00 per booth fee. It's still undecided what the charge will be for an additional table. The Promotion Committee will be deciding that cost. Shelli pointed out Sandy had said this is a fundraiser for S.T.A.R.; however, the Library will receive \$1 for every \$10 we make. They want to help us make this a success. The Library might want more of a portion in the future if it is a success. Shelli also noted there are already 9 people signed up. Beth Shellman has checked out the Town tables if we need to use them. More details to come.

**Economic Development Sub-committee Report**—Phyllis Herendeen had nothing to report at this time.

**Downtown Inventory**—Nothing to cover at this time.

**Volunteer Hours**—Steve Hook handed out volunteer sheets.

## **NEW BUSINESS:**

### Indiana Trail 100 Mile Race at Chain 'O Lakes State Park Update

Phyllis Herendeen gave an update on the 100 Mile Race. A Pasta dinner will be served Friday night. During the day Saturday and Sunday, the S.T.A.R. Team will be providing concessions for family, friends, and spectators. A freewill donation will be taken Sunday morning for a Pancake and Sausage breakfast. Beth Shellman noted that she is in need of S.T.A.R. members to help out. Soups are going to be made at the Masonic Temple here in Albion prior to the race. We will start moving supplies out to the concession stand on Monday. S.T.A.R. is getting the key for the concession stand at the Chamber's Monday night meeting.

Beth Shellman informed members working out at the concession stand that the bridge will be out. So, allow for a bit of extra time getting there.

Steve Hook noted that he and Mary Ann attended a seminar a while back for grants. He just wanted to talk about this in the future to apply for \$1,500.00 grant and wanted everyone to know it is available. It has to be Art related, possibly consider a Movie Night and a Band as a submittal.

Beth Shellman got information passed on to her from Maggie Kline for July 5h for the Fort Wayne Pops Philharmonic. They wanted approval to put a tent up at the high school for them to play on the lawn from 6:30 p.m. until 7:30 pm. S.T.A.R. has the Albion-opoly event going on during this time. S.T.A.R. has decided to pass this on to Vicki Jellison.

Chris Magnuson made a motion to donate \$100.00 to the Splash Pad, a Lion's Club initiative. Vicki Jellison seconded the motion. Motion carried.

Steve Hook also brought up a request made by Phil Jacobs with the Fire Department about S.T.A.R helping him with their event on July 20<sup>th</sup>. Tammy made a motion to assist the Fire Department with their event and Christ Magnuson seconded it. Chris had talked about possibly donating her cotton candy maker for this. Further decision will be needed.

#### Adjournment

The committee adjourned at 8:00 p.m.

The next S.T.A.R. Team committee meeting will be held on Wednesday, May 8, 2013, at 6 p.m. in the Cole Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN.

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Shelli Porter, S.T.A.R. Secretary

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Steve Hook, S.T.A.R. President