



S.T.A.R. (Super Town of Albion Revitalization) Team Committee Meeting Minutes January 9, 2012

In attendance: Beth Shellman, Chris Magnuson, Joy LeCount, Kelly Tieman, Phyllis Herendeen, Shelli Porter, Steve Hook, Vicki Jellison, and Tammy Luce.

The meeting was called to order at 6:00 p.m. by Steve Hook. The meeting was held in the Cole Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN.

Approval of November 14, 2012, Minutes

Steve asked the committee if there were any needed additions or corrections to the Nov 14, 2012, meeting minutes. Chris Magnuson made a motion to approve the Nov 14th minutes as amended. Phyllis Herendeen seconded the motion. Motion carried.

Treasurer's Expense/Revenue Report

Phyllis Herendeen gave the Treasurer's Report. The balance as of the last meeting date (November 14, 2012) was \$7,797.10 (\$4,272.10 - \$168 Chris Magnuson for insurance, -\$150 change for Scare on Square, +\$172 deposits leaves \$4,126.10 – General Fund; \$3,525.00 - \$3250 Darlene Bender, +\$525 Mural deposits \$800 – Mural Fund; \$0.00 – Façade Grant Account). For a total between the two accounts is \$4,926.10. Joy LeCount made the motion to approve. Shelli Porter seconded the motion. Motion carried.

OLD BUSINESS:

Sub-committee Reports

Projects/Design Sub-committee Report— (Before the meeting, there was discussion that John McGill sold the building we had to get permission to put our mural on. So, we will need to be in contact with the new owner of the building to make sure all is okay for mural.) Chris explained that the S.T.A.R. Team will be paying for all mural expenses up front, then the team collects all our invoices and we then turn into town hall to get 50% back. The town will reimburse us after we have all ready expended all the money. We've already been approved for \$3,600 from the town to be reimbursed, so if we go over this Chris can amend the application to the RDC. However, the plaque is not eligible for grant money. Chris pointed out that her and Tammy will try to use local people or businesses to help do the frame, mount, etc. We are asking Darlene Bender to have the mural complete for April 1st to ensure we have plenty of time to get the mural framed and mounted for our May 3rd Gala Dinner.

Organization Sub-committee Report—Steve Hook provided a report on website design that he got started on it. We have till early March. Then we need to have a domain name. Right now Moonfruit is free. He explained the

difference between the two is that one is more structured and other doesn't give us the structure we desire. Steve discussed that he is not sure how we want the layout and that is what he is struggling with. He needs to meet with his team on this matter.

Steve said he gave out all the aprons.

Promotion Sub-committee Report—Steve gave the outcome of the Christmas Bazaar. He put together a new First Friday Handout/flyer that is front and back of a 3rd of a regular size paper. Steve donated the card stock for this. Steve also put together a questionnaire or survey he also handed out at the Bazaar. This was to get input from the community on the STAR Team. Joy suggested we put this in the local paper. Changes made to flyer are going to say we offer a grant for qualifying businesses, not that we have \$500 for a grant. Joy LeCount made a motion to distribute the survey and volunteer questionnaire in a variety of ways to the general public and that to send out with Albion if they will allow us with their April Billing our First Friday Events. Chris Magnuson seconded it. Motion carried. We will need 880 flyers for the towns mailing.

Steve also stated he is on the agenda to ask the Commissioners to use the Courthouse Square for the First Friday Events, and the Rotunda and the Courtroom for the Gala Dinner on May 3rd. Joy said we need to check in to blocking off roads as well.

Economic Development Sub-committee Report—Phyllis Herendeen gave an update that she had not heard as of late anything from Kurt Garner on the Historic Register project. As of Christmas time, he had told her it was looking good.

Downtown Inventory

Beth Shellman was not present to provide an update on the Downtown Building Inventory project.

Volunteer Hours from October-November 2012

Steve Hook put together a new Volunteer Hours form he would like to try out. There is just one that will go to each subcommittee within STAR Team.

NEW BUSINESS:

Indiana Trail 100 Mile Race at Chain 'O Lakes State Park Update

Phyllis Herendeen informed everyone that we had gone out to check out the concession stand area for STAR and Eastern Star to use for the race. She stated there was a small problem that there is no stove and the outlets only will be able to have so many things plugged-in. She said the tent will be up on the hill so we will have to figure out running food back and forth. Estimating between 100 and 300 but will have an idea as we get closer. Friday night for the spaghetti supper, Sat and Sun. We get to decide our hours for concession stand. We have also been asked to have people man a couple first aid stations and people helping with registration. Some discussion was talking about what food options we have. Phyllis is in charge and will be determining what items we will be serving or having available. By the next meeting Phyllis stated we will be more organized for this event with information.

Joy LeCount and Vicki Jellison have set date for May 3, 2013, for the Gala Dinner. Theme will be something to the effect of Celebrating Albion's History or Heritage. They have talked with the Historic Society and checking into having the jail open after the dinner. They are also checking in to getting a caterer because they are trying to spread it around to different people.

Joy said they are checking in to perspective participants for the Verandah Visits.

Adjournment

The committee adjourned at 7:15 p.m.

The next S.T.A.R. Team committee meeting will be held on Wednesday, February 13, 2013, at 6 p.m. in the Cole Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN.

Shelli Porter, S.T.A.R. Secretary

Steve Hook, S.T.A.R. President