



S.T.A.R. (Super Town of Albion Revitalization) Team Committee Meeting Minutes June 22, 2011

In attendance: Mary Ann Troutner, Beth Shellman, Kelly Tieman, Steve Hook, John Bry, Joy LeCount, Chris Magnuson, Judith Carpenter, Phyllis Herendeen, Judy Owen, Terry Dazey, Tammy Luce, Judith Leitch, Orland Leitch, Max Weber, Bob Braley, Wanda Truelove, Lindsey Best, Steve Lemish, and Mark Hunter.

The meeting started at 6:01 p.m. in the Cole Meeting Room (lower level) of the Noble County Public Library at 813 E. Main Street, Albion IN. Mary Ann Troutner started the meeting by asking for attendee introductions, introducing Lindsey Best with Big Brothers Big Sisters, and welcoming new attendees.

Approval of May 25, 2011 minutes

Mary Ann asked the committee if there were any needed additions or corrections to the May 25th meeting minutes. Chris Magnuson mentioned various changes needed. A motion was made by Terry Dazey to approve the minutes as corrected. The motion was seconded by Joy LeCount. Motion carried.

Treasurer's Expense/Revenue Report

Phyllis Herendeen presented the Treasurer's Report and handed out a paper copy to those present. The previous bank balance as of June 1, 2011 was \$648.76. Additional funds were raised from the June First event and from the Chain 'O Lakes Festival Lemonade/Sno-cone booth. Phyllis reported a current balance of \$1,481.34 as of June 22, 2011.

Joy LeCount presented a list of donated items to Phyllis associated with the May 6th Gala Dinner to be filed with the Treasurer's Report. Joy made a motion to approve the Treasurer's Report. The motion was seconded by Judith Leitch. Motion carried.

Lindsey Best – Big Brothers/Big Sisters Lunch Buddy Program Presentation

Mary Ann introduced Lindsey Best who gave a presentation about the Big Brothers/Big Sisters Lunch Buddy Program. There's a new campaign to expand the program into the community (Noble County). Those present were encouraged to make time in their schedules to participate with the program. There are children currently waiting to be matched with lunch buddies. Children range in age from 7 to 17. There's a one year commitment with one hour at a time per week. Contact is only made during the school year.

Lindsey also spoke briefly about a second community based program. This program requires a commitment of 2 times a month for two to four hours at a time. This accounts for approximately 1

percent of a person's time per month. A 5 minute video was shown providing an overview of the programs. Lindsey then entertained any questions. Pamphlets were also handed out.

Committee Reports

Projects/Design Sub-committee Report—Terry Dazey gave an update on progress with the Lucky U façade project. Terry said the sub-committee hasn't worked on the business inventory. Judy Owen has been in contact with six canvas shops requesting information to replace the Lucky U shop's canvas awning. She has received a quote from Fort Wayne awning. So far, quotes range between \$2,900 and \$3,400. The replacement plan for the awning involves using the existing framework. Vinyl and canvas samples (18 gauge) were displayed and passed around. Material costs range between \$210 and \$300 plus.

An Amish gentleman has been approached known to perform quality work. It was reported the time frame for replacing the awning would be approximately four hours. Warranty for the work was not known. Steve Hook asked Judith Leitch about the current canopy. Judith said it has been in place for over 25 years. The vinyl canopy was originally placed by Radio Shack, a previous store occupier.

Terry said the sub-committee is looking at different options to keep costs down. It was mentioned that this project will be a showcase for future façade projects. Orland Leitch reported on progress with brick work. Orland's son has volunteered to clean the brick.

Organization Sub-committee Report—Mary Ann asked the Organization sub-committee if they had something to report. It was acknowledged that the three projects assigned to this sub-committee have been completed. Steve Hook mentioned that there will be ongoing maintenance with the S.T.A.R. Team's website. He requested people be present at each First Friday event to take pictures and or video that could be placed onto the website to document the activity taking place.

Kelly Tieman mentioned that another on-going project for the sub-committee involves scrapbooking of Albion New Era news articles. She said that there was an article in particular she was missing involving both Phyllis and Judge Kramer.

Promotion Sub-committee Report—Mary Ann presented an update on the Promotion sub-committee. A signup sheet is available for the August 5th First Friday event. Help is needed from all S.T.A.R. Team committee members. Mary Ann gave thanks to Terry Dazey, Chris Magnuson and others who helped during the June First Friday event. It was reported that twenty-seven kids participated in the 3 on 3 Basketball Tournament. There was one complaint—there was one middle school team that played against high school teams.

The August 5th First Friday event will have the following activities: "Dog Days of Summer," Humane Society will have pets for adoption, and a 3 on 3 Basketball Tournament. Volunteers are needed for the tournament. There was a brief discussion about tabling discussion on a 3 on 3 Basketball Tournament proposed for the July First Friday event until the next S.T.A.R. Team committee meeting.

The September First Friday event will include a proposed competition between fire fighters—Chris Magnuson will provide Mary Ann a list of all fire departments. Joy LeCount suggested the committee contact Tim Lock, Albion Fire Chief, to ask for assistance. The Noble County Humane Shelter has not fully committed to the September First Friday.

Economic Restructuring Sub-committee Report—Phyllis Herendeen stated there was no report for the Economic Restructuring sub-committee.

Bob Braley, Chairman of July 1st Friday Event (Update on planned events, Job Assignments, Prizes, etc.)

Bob Braley gave a report on the planning activities involving the Albion-opoly event, scheduled for July 1st First Friday. Bob stated that the main objective of this event is to have fun downtown. Steve Lemish will be playing the role of Uncle Penny Bags, the rich grandfather character from the Monopoly game. Bob is proposing the distribution of souvenir cards to those in attendance to the event. These cards will contain a brief historical statement tied to a local business, personality, or historical event.

The committee discussed a list of items found on a list previously distributed by Bob Braley. An inventory of prizes, not found on this list, was discussed. Proposed prizes include gift certificates, REMC handouts, and prizes provided by volunteers. Phyllis Herendeen will be responsible for the control of money collection from sponsors. Bob also assigned help to volunteers for tasks not complete at this time.

The board design was discussed next. It was agreed that tempered paint will be used for painting the colored stripes at the top of each game board square. Kids from the Studio have agreed to help painting the game board squares. June 30th, at 4 p.m., was determined as the day set aside for volunteers to meet at the Courthouse Square for painting the game board squares.

Assignment of workers handling August 5th First Friday Event – (Dog Days of Summer – Humane Shelter Pet Adoptions, Animal Blessing, Black Pine Animals, Dog and Cat Show)

This topic was not covered due to time constraints.

Submittal of Accumulated Volunteer Work Hours

Mary Ann asked sub-committee chairs to submit accumulated volunteer hours worked to Kelly Tieman.

Announcements

Chris Magnuson is offering to run the Lemonade Shake-up and Sno-cone booth during the July First Friday event. Chris suggested a change in pricing--\$1.00 for Sno-cones and \$2.00 for Lemonade shake-ups. Beth Shellman made a motion to approve the price changes. The motion was seconded by Kelly Tieman. Motion carried. Chris said that people are scheduled to run the booth.

An announcement was made that on July 1st, there will be a horse-drawn cart available to carry people from the July First Friday event at the Courthouse Square to an Ice Cream Social held at the Asbury church from 5 p.m. to 7 p.m.

Bob Braley announced that WAWK Radio is offering the S.T.A.R. Team 25 free promotional spots available on Tuesdays, Thursdays, and Fridays for promoting First Friday events.

Beth Shellman announced that over 100 balloon lanterns will be launched before the July 1st Fireworks display. Beth asked for interested committee members wanting to help launch lanterns meet at the tennis courts after the Albion-opoly event around 9:45 p.m.

Finally, Orland and Judith Leitch will be celebrating their 50th wedding anniversary at the Brethren Church on June 26th, 2011.

The next S.T.A.R. Team committee meeting will be held at 6 p.m. on July 27, 2011, at the Noble County Public Library, in the Cole Room. This meeting will feature a presentation by John Bry covering fundraising training, discussion of funding rules and insurance, and suggestions regarding the Façade projects.

Adjournment

The committee adjourned at 7:42 p.m.